



San Joaquin River Parkway and Conservation Trust

Intern

Position Description

Job Description

Under the supervision of the Internship Supervisor with the San Joaquin River Parkway & Conservation Trust, the Pathways intern will gain hands-on experience in environmental science, cultural resources, public safety, interpretation, park operations, and cross-program work with the Trust. This internship offers a unique opportunity to work alongside the Parkway Trust's programs, including Education, Restoration, and Conservation. Interns will support projects that engage the public, restore and protect the San Joaquin River Parkway, and deliver meaningful educational experiences to the community.

Designed for college-age participants or emerging professionals, this program blends field work, public engagement, technical skill-building, and professional networking. Interns will rotate through different focus areas, building a broad understanding of park stewardship, non-profit operations, and environmental careers.

This position involves outdoor field and park-based work, along with remote responsibilities. Interns must be able to sit, stand, walk, and lift up to 40 pounds as part of their essential functions.

Time Commitment

Internship duties will average 10-16 hours per week depending on availability (approximately 5-8 hours/day, 1-2 days per week); duration for this position is 15 weeks. Some weekend or evening hours may be required for special events.

Responsibilities

- **Assist the Parkway Trust's Education team** with field trips, classroom programs, and special events.

Required task: Draft a lesson plan or activity outline for a future education program.

- **Support the Restoration team** with habitat restoration, planting, and invasive species removal.

Required task: Create a short report with photos documenting progress at a restoration site.

- **Opportunities may include professional certifications** such as Certified Interpretive Guide, Wilderness First Aid, CalOSHA training, FEMA ICS, chainsaw certification, herbicide/pesticide certification, and Leave No Trace Instructor Certification.

- *Required task: Complete at least one certification or training and reflect on its relevance to career goals.*
- **Assist in maintaining program equipment, tools, and supplies.**
Required task: Develop and submit an updated inventory checklist.
- **Work collaboratively with staff and volunteers** to uphold the values and mission of the San Joaquin River Parkway & Conservation Trust.
Required task: Facilitate a short reflection or team debrief on how collaboration supports the Trust's mission.
- **Other duties as assigned.**
Required task: Summarize contributions in a final internship report and connect them to future career pathways.

Qualifications

- High School Diploma or equivalent
- Completed coursework in relevant field (education or environmental sciences) OR previous experience in education field, preferably working with outdoor and nature based programs
- Interest in parks, environmental conservation, restoration, education, and public engagement.
- Excellent written and oral communication skills
- Bilingual Spanish or Hmong preferred
- Ability to work outdoors in variable weather conditions and on uneven terrain
- Valid driver's license and transportation, or reliable transportation to and from work
- Ability to work weekends as needed
- Must be able to lift 40 lbs

Intern begins at \$20/hr.

The Trust is committed to equal employment opportunities for all employees and to providing employees with a work environment free of discrimination and harassment. All employment decisions are based on business needs, job requirements and individual qualifications, without regard to race, color, religion or belief, sex, sexual orientation, gender identity, national origin, veteran status, disability, or any other status protected by the laws or regulations of the United States. The Trust will not tolerate discrimination or harassment based on any of these characteristics. We encourage applicants of all ages.

To Apply

Please submit a completed [application](#), resume and a brief cover letter outlining your interest in this opportunity to tmitchum@riverparkway.org with the subject line "San Joaquin River Parkway and Conservation Trust Internship"