



EDUCATION PROGRAMS FACILITATOR

Position Description

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Under supervision of the 1st-8th Grade Programs Manager, Education Programs Facilitators (Spring Semester 25) are responsible for assisting with the implementation of the River Parkway Trust's Field Trips programs. Through our River Field Trips, Classroom Presentations, and River Buddies Pre-K programs the Trust reaches over 7,500 students annually. The Education Programs Facilitators will represent the Trust and work collaboratively with volunteers and staff to facilitate mission-driven, safe, and memorable experiences for students on the San Joaquin River Parkway. Most of the work will take place leading field trips outdoors.

Time Commitment

Education Programs Facilitators duties vary, averaging 6-18 hours per week depending on availability (approximately 6 hours/day, 1-3 days per week); duration for this position is through June 2025; option to stay on for Fall 2025 semester available.

Responsibilities

- Acting as activity Facilitator for weekday field trips, in-class presentations, and other educational activities, typically 1-3 days per week
- Assisting with weekend or special programming as needed/available
- Participating in training, shadowing opportunities, and daily collaboration with program interns and volunteers
- Staging physical materials and activity kits for field trips
- Assisting in maintaining program equipment and supplies, including:
 - Assisting in maintaining activity kit inventories, communicating purchasing needs to the Lead Field Trip Facilitator and 1st-8th Grade Programs Manager, and restocking kits as needed
 - Assisting in preparing activity specific materials as needed (sharpening pencils, cutting worksheets, etc)
 - Organizing and maintaining field trip activity storage areas
- Work collaboratively with education staff and volunteers to facilitate education programs and demonstrate the values and mission of the San Joaquin River Parkway and Conservation Trust.
- Other duties as assigned

Qualifications

- High School Diploma or equivalent
- Completed coursework in relevant field (education or environmental sciences) OR previous experience in education field, preferably working with outdoor and nature based programs
- Excellent written and oral communication skills
- Bilingual Spanish or Hmong preferred

- Knowledge of educational and informational presentation techniques for a wide variety of audiences, and have proven ability to adapt activities and curriculum to communicate ideas and information to audiences of diverse backgrounds, ability levels, and varying ages
- Ability to work outdoors in variable weather conditions and on uneven terrain
- Valid driver's license and transportation, or reliable transportation to and from work
- Ability to work weekends as needed
- Must be able to lift 40lbs

Education Programs Facilitators begin at \$16.50/hr.

The Trust is committed to equal employment opportunity for all employees and to providing employees with a work environment free of discrimination and harassment. All employment decisions are based on business needs, job requirements and individual qualifications, without regard to race, color, religion or belief, sex, sexual orientation, gender identity, national origin, veteran status, disability, or any other status protected by the laws or regulations of the United States. The Trust will not tolerate discrimination or harassment based on any of these characteristics. We encourage applicants of all ages.

To Apply

Please submit a completed [application](#), resume and a brief cover letter outlining your interest in this opportunity to tmitchum@riverparkway.org with the subject line "Education Programs Facilitator Position." Application materials can be found at <http://riverparkway.org/what-we-do/work-with-us/>.