



San Joaquin River Parkway and Conservation Trust

Young Explorers Director

General Description

The Young Explorers Director reports directly to the Director of River Camp Programs of the San Joaquin River Parkway and Conservation Trust (Trust). This individual is responsible for directing the Young Explorers pre-k day camp program, which takes place on weekday mornings from mid-June to early August. The Young Explorers Director will help further the mission of the Trust through the development and implementation of outdoor experiential education activities for youth ages 3.5 through entering Kindergarten. This individual will serve as a liaison between camp staff, families, and Trust staff and will be part of the River Camp Leadership Team.

Young Explorers Program Duties

- Develop new, engaging activities for program participants and utilize existing activities and materials to create daily program schedules
- Develop, oversee, and assist with the implementation of daily camp schedules and activities.
- Assist with program outreach and camper recruitment
- Manage emergency and other information for campers
- Plan and lead training sessions for 1-2 Young Explorers staff members
- Oversee Young Explorers counselors and Junior Leaders and conduct daily staff meetings
- Communicate with parents as needed throughout the summer

Leadership Team Duties

- Assist in interviewing and hiring camp staff
- Participate in Leadership Team meetings and trainings prior to regular staff training
- Develop and lead portions of weeklong all-staff training as assigned
- Conduct evaluation of Young Explorers counselors

Other duties may be assigned throughout the course of the summer.

Starting Rate: \$20/hr

Time Commitment

The River Camp Young Explorers Director will participate in monthly Leadership Team meetings to prepare for the camp season from February-May, will assist with interviewing counselors in March and April, will participate in and lead portions of the 64-hour staff training in late May and early June, will oversee camp sessions from June 23rd-August 8th, will participate in site clean ups, and will attend an end of season Leadership Team meeting in August. This position receives July 4th off. During camp sessions, this position will work approximately 5 hours/day Monday-Friday.

Qualifications

- Minimum completion of two years of college coursework or 4 years equivalent experience in outdoor/children's programming. Pursuing a degree in education, recreation, environmental science, or a related field is preferred.
- Experience working with pre-K and K-aged youth and/or I youth with Intellectual or Developmental Delays (I/DDs) strongly preferred.
- **All individuals working with children must submit to a DOJ background check through LiveScan service upon receiving a conditional offer of employment.*
- Ability to stand, stoop, kneel, crouch, walk, swim, use hands/fingers (dexterity), lift up to 40 lbs, and work outdoors in heat (sometimes exceeding 110°F)
- All staff **must** be able to attend at least 75% of staff training
- All River Camp Site Directors **must** attend at least 75% of leadership team meetings.

To apply please submit a cover letter, resume, and [completed application](#) to the e-mail kkincaid@riverparkway.org with the subject line "Young Explorers Director." **Position open until filled; final applications due by February 21st, 2025.**