



San Joaquin River Parkway and Conservation Trust

River Camp Mentor Position

General Description

River Camp is a summer day camp program held along the San Joaquin River. There are currently six River Camp programs: **Young Explorers Camp, River Camp Adventurers at Scout Island, River Camp Academy at Sumner Peck Ranch, River Camp Rangers at Owl Hollow, River Camp Voyagers at Sycamore Island, and River Camp at Firebaugh.** For full descriptions of the six programs, please visit our [Pre-Application Information Guide](#). Mentor applicants apply to the River Camp family of programs in general, and may be offered a position at any of the camp sites listed below. While we will ask about preferences during the interview process, placement at the indicated preferred placement site is not guaranteed.

River Camp programs typically include wildlife habitat exploration, swimming and canoeing, games, arts and crafts, songs, and free time. Specific activities and Mentor duties vary by program. River Camp programs are conducted entirely outdoors. Applicants should be physically capable of comfortably working outside for up to 8 hours each day. Training on safety, working with youth, and specific camp activities is provided during the week-long training session. River Camp staff report directly to the respective River Camp Director, and are responsible for conducting the day to day activities of camp.

MENTOR RESPONSIBILITIES & DUTIES

- Providing support for 2-4 Counselors (site dependent), including:
 - Ongoing training on group management techniques, leadership development, and environmental education activities
 - Providing feedback and guidance on Counselor performance and ability to lead games and activities
 - Provide AM & PM breaks for Counselors
 - In the event that a Counselor is unexpectedly out, act as interim Counselor for that group
- Leading environmental education camp games and activities for groups of up to 40 campers
- Assisting the Camp Director with miscellaneous daily or other activities as needed
- Assisting with daily site set-up and clean-up

All positions assist with materials management and maintenance, site organization and cleanliness, and may be asked to perform other duties related to the daily implementation of camp programs by the respective Camp Director.

ESSENTIAL FUNCTIONS & QUALIFICATIONS

- Must have completed 1 year of college or equivalent time/experience
 - Prior River Camp Staff experience preferred
- Live Scan (electronic fingerprinting) and DMV report required upon hiring
- Ability to maintain a positive learning environment

- Ability to work well with parents, other adults, peers and children
- Ability to stand, stoop, kneel, crouch, walk, swim, use hands/fingers (dexterity) and lift up to 25 lbs
- Ability to work outdoors in heat (sometimes exceeding 110°F)
- Previous successful experience working with children
- Interest in the outdoors and water activities; experience with watercraft/canoes preferred
- High energy and a positive attitude
- Knowledge and/or appreciation of conservation and the natural world
- Spanish and/or Hmong language ability preferred

TIME COMMITMENT

All River Camp Mentor staff **are required to attend at least four of six days of staff training** held June 3rd-June 5th and June 8th-10th, 2023. Inability to attend a minimum of four days of training will result in ineligibility for a position on camp staff. Though the official Juneteenth holiday is June 19th, all River Camp programs will be off Friday, June 16th, to account for the holiday, making the week of June 12th a four day session. All staff will receive the week of July 4th off. Time commitments will vary at each individual program; information listed below may be subject to change. Staff may request a **maximum** of one-week personal time off (vacation, etc.) during the camp season, though requested time off may not be granted.

River Camp at Scout Island – 9:00 am – 4:30 pm, M-F, June 12th-August 18th

River Camp at Firebaugh – 8:30 am – 4:30 pm, M-F, June 12th-July 28th; additional days as necessary

River Camp Academy - 8:15 am – 4:15 pm, M-F, June 12th-August 4th

River Camp at Owl Hollow – 8:15 am – 4:15 pm, M-F, June 12th-August 18th

Starting Rate: \$17/hour. \$0.75/hr rate increase available for staff who are bilingual (Spanish, Hmong, ASL, etc.) and working at Adventurers or Firebaugh Camps.

To Apply

- **New staff** applicants are asked to participate in a group interview on March 25th, prior to any individual interviews taking place; full information will be provided upon receipt of application. Return staff are to send in all required application materials but will not attend the group interview.
- Upon completion of the group interview select individuals will be invited to participate in individual, in-person interviews the week of April 2nd.
- Physically or electronically submit a cover letter* describing your skills as they apply to the listed Responsibilities and Qualifications, a resume, and a completed [Job Application](#). Please be sure to provide both a phone number and e-mail address for the references listed in the application. Applications may be submitted to:

San Joaquin River Parkway and Conservation Trust, Attn: River Camp
11605 Old Friant Rd, Fresno, CA 93730

Or electronically with the subject line "River Camp Counselor Application" to Katie Kincaid at kkincaid@riverparkway.org

All applications due by March 23rd, 2023.

Late or incomplete applications will not be accepted.

The San Joaquin River Parkway & Conservation Trust is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees.

**Please note: River Camp positions are extremely competitive. Please take a moment to review one of the many online guides [detailing how to write a cover letter](#) and [how to write a resume](#) before submitting your completed application packet.*