



San Joaquin River Parkway and Conservation Trust

River Camp Adventurers Director

General Description

The River Camp Adventurers Director reports directly to the Director of River Camp Programs of the San Joaquin River Parkway and Conservation Trust (Trust). This individual is responsible for directing the River Camp Adventurers day camp program for 1st-5th grade campers. River Camp Adventurers has 13 staff members: 9 counselors, 2 head counselors, and 2 lifeguards. The Director will act as the primary supervisor of all site staff members. This individual will serve as a liaison between camp staff, families, and Trust staff and will be part of the River Camp Leadership Team.

River Camp Adventurers Director Duties

- Assist with program outreach and camper recruitment
- Plan and lead site-specific training sessions for River Camp Adventurers staff members
- Oversee approximately 13 River Camp Adventurers staff members and conduct daily staff meetings
- Develop a minimum of 2 new STEM-focused or arts & crafts-based age-appropriate activity for use at camp
- Maintain and manage all camp supplies and materials
- Manage emergency and other information for campers
- Create program schedules and oversee and assist with the implementation of daily schedules and activities

Leadership Team Duties

- Assist in interviewing and hiring camp staff
- Participate in Leadership Team meetings and trainings prior to regular staff training
- Develop and lead portions of all-staff training as assigned
- Conduct evaluation of River Camp Adventurers staff
- Assist in the development of curriculum and activities suitable for camp programs

Other duties may be assigned throughout the summer.

Starting rate: \$20/hr

The San Joaquin River Parkway & Conservation Trust is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees.

Time Commitment

The River Camp Adventurers Director will participate in monthly Leadership Team meetings to prepare for the camp season from February-May, will assist with interviewing counselors in March and April, will join in and lead portions of the 65-hour staff training in late May and early June, will oversee camp sessions from June 23rd-August 8th, will participate in site clean ups, and will attend an end of season Leadership Team meeting in August. This position receives July 4th off.

Essential Functions & Qualifications

- Minimum completion of two years of college coursework or 4 years equivalent experience in outdoor/children's programming. Pursuing a degree in education, recreation, environmental science, or a related field is preferred.
- Experience working with elementary age school-aged youth and/or youth with Intellectual or Developmental Delays (I/DDs) strongly preferred.
- **All individuals working with children must submit to a DOJ background check through LiveScan service upon receiving a conditional offer of employment.*
- Ability to stand, stoop, kneel, crouch, walk, swim, use hands/fingers (dexterity), lift up to 40 lbs, and work outdoors in heat (sometimes exceeding 110°F).
- Bilingual English/Spanish preferred.
- All staff **must** attend at least 75% of staff training.
- All River Camp Site Directors **must** attend at least 75% of leadership team meetings.

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To apply please submit a cover letter, resume, and [completed application](#) to the e-mail kkincaid@riverparkway.org with the subject line "River Camp Adventurers Director." **Position(s) open until filled; final applications due by February 21st, 2024.**

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